

## August Weekly Mentoring Log

	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		Orientation: <ul style="list-style-type: none"> <li>• running the copier</li> <li>• mail box</li> <li>• phone system</li> <li>• attendance</li> <li>• lunch count</li> <li>• student illness during class</li> <li>• crisis management</li> <li>• safety/fire drills</li> <li>• routine duties</li> <li>• introduction to support staff</li> <li>• daily routine</li> <li>• homework routines</li> <li>• study hall</li> <li>• dealing with interruptions</li> <li>• celebrations</li> <li>• field trips</li> <li>• awareness of special days</li> </ul> <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> Other _____
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Beginning Teacher

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Mentor

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Date

## September Weekly Contact Log

	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>• first day of school</li> <li>• seating plans,</li> <li>• class lists, forms,</li> <li>• guidance dept.,</li> <li>• ground rules</li> <li>• syllabus/goals</li> <li>• Open House</li> <li>• Parent-Teacher Conferences</li> <li>• athletics/early release</li> <li>• staff room protocol</li> <li>• Initial Professional Certification Plan (TAP)</li> <li>• Weekly meetings w/ Mentor</li> <li>• Forms to be filled out</li> </ul> <p style="text-align: center;"><b>Areas Discussed</b> <i>Circle all that apply</i></p> <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> <p>Other _____</p>
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## October Weekly Mentoring Log

	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>dealing with holidays</li> <li>picture day/fund raisers</li> <li>data gathering for conferences</li> <li>progress reports</li> </ul> <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> <li>Classroom Environment</li> <li>Pedagogy</li> <li>Standards</li> <li>Content/Materials</li> </ul> Other _____
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## November Weekly Mentoring Log

Date	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>• grading</li> <li>• parent-teacher conferences</li> <li>• applying for professional days</li> <li>• MEA: Reading, Writing, and Health</li> </ul>
Date: Begin time: End time: Standards:		Areas Discussed Circle all that apply <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> Other _____
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## December Weekly Mentoring Log

	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>progress reports</li> <li>snow days</li> <li>dealing with the impact of the holidays on learning</li> <li>data gathering for January grades</li> <li>Other ...</li> </ul>
Date: Begin time: End time: Standards:		<p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> <li>Classroom Environment</li> <li>Pedagogy</li> <li>Standards</li> <li>Content/Materials</li> <li>Other _____</li> </ul>
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## January Weekly Mentoring Log

	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>• reflection on first half of year</li> <li>• projection on second half of year</li> <li>• grading 2<sup>nd</sup> quarter</li> <li>• first formal observation completed</li> </ul> Areas Discussed Circle all that apply <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> Other _____
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## February Weekly Mentoring Log

Date	Essence of Discussion	Discussion Points
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>• tournament fever</li> <li>• vacation</li> </ul> <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> <li>Other _____</li> </ul>
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## March Weekly Mentoring Log

	Essence of Discussion	
Date: Begin time: End time: Standards:		Discussion Points <ul style="list-style-type: none"> <li>• progress reports</li> <li>• possible conferences</li> <li>• standardized testing</li> </ul> Areas Discussed Circle all that apply <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> Other _____
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Beginning Teacher
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## April Weekly Mentoring Log

	Essence of Discussion	
Date: Begin time: End time: Standards:		Discussion Points <ul style="list-style-type: none"> <li>• grading 3<sup>rd</sup> quarter</li> <li>• time change</li> <li>• standardized testing</li> <li>• second formal observation completed</li> </ul> Areas Discussed Circle all that apply <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> <li>Other _____</li> </ul>
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## May Weekly Mentoring Log

	Essence of Discussion	<i>Discussion Points</i>
Date: Begin time: End time: Standards:		<ul style="list-style-type: none"> <li>• pass/fail, end of course issues</li> <li>• preparation for finals</li> <li>• paperwork</li> <li>• inventories</li> <li>• end of the year reports</li> <li>• third formal observation completed</li> </ul> <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> <li>• Classroom Environment</li> <li>• Pedagogy</li> <li>• Standards</li> <li>• Content/Materials</li> </ul> Other _____
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## June Weekly Mentoring Log

	Essence of Discussion	Discussion Points
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