

August Weekly Mentoring Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|---|
| Date: Begin time: End time: Standards: | | Orientation: <ul style="list-style-type: none"> • running the copier • mail box • phone system • attendance • lunch count • student illness during class • crisis management • safety/fire drills • routine duties • introduction to support staff • daily routine • homework routines • study hall • dealing with interruptions • celebrations • field trips • awareness of special days <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

September Weekly Contact Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|---|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> • first day of school • seating plans, • class lists, forms, • guidance dept., • ground rules • syllabus/goals • Open House • Parent-Teacher Conferences • athletics/early release • staff room protocol • Initial Professional Certification Plan (TAP) • Weekly meetings w/ Mentor • Forms to be filled out <p style="text-align: center;">Areas Discussed <i>Circle all that apply</i></p> <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials <p>Other _____</p> |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

October Weekly Mentoring Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> dealing with holidays picture day/fund raisers data gathering for conferences progress reports <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> Classroom Environment Pedagogy Standards Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

November Weekly Mentoring Log

| Date | Essence of Discussion | Discussion Points |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> • grading • parent-teacher conferences • applying for professional days • MEA: Reading, Writing, and Health |
| Date: Begin time: End time: Standards: | | Areas Discussed Circle all that apply <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

December Weekly Mentoring Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|---|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> progress reports snow days dealing with the impact of the holidays on learning data gathering for January grades Other ... |
| Date: Begin time: End time: Standards: | | <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> Classroom Environment Pedagogy Standards Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

January Weekly Mentoring Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> • reflection on first half of year • projection on second half of year • grading 2nd quarter • first formal observation completed Areas Discussed Circle all that apply <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

February Weekly Mentoring Log

| Date | Essence of Discussion | Discussion Points |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> • tournament fever • vacation <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

March Weekly Mentoring Log

| | Essence of Discussion | |
|---|-----------------------|---|
| Date: Begin time: End time: Standards: | | Discussion Points <ul style="list-style-type: none"> • progress reports • possible conferences • standardized testing Areas Discussed Circle all that apply <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

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| Beginning Teacher | Mentor | Date |
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April Weekly Mentoring Log

| | Essence of Discussion | |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | Discussion Points <ul style="list-style-type: none"> • grading 3rd quarter • time change • standardized testing • second formal observation completed Areas Discussed Circle all that apply <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher
 Mentor
 Date

May Weekly Mentoring Log

| | Essence of Discussion | <i>Discussion Points</i> |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> • pass/fail, end of course issues • preparation for finals • paperwork • inventories • end of the year reports • third formal observation completed <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> • Classroom Environment • Pedagogy • Standards • Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Date: Begin time: End time: Standards: | | |
| Comments: | | |

Beginning Teacher

Mentor

Date

June Weekly Mentoring Log

| | Essence of Discussion | Discussion Points |
|---|-----------------------|--|
| Date: Begin time: End time: Standards: | | <ul style="list-style-type: none"> pass/fail, end of course issues preparation for finals paperwork inventories end of the year reports <p style="text-align: center;">Areas Discussed Circle all that apply</p> <ul style="list-style-type: none"> Classroom Environment Pedagogy Standards Content/Materials Other _____ |
| Date: Begin time: End time: Standards: | | |
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| Comments: | | |

Beginning Teacher

Mentor

Date