

MAINE SCHOOL ADMINISTRATIVE DISTRICT #33

**Admission of Non-Resident Tuition Students**

These procedures apply to non-resident students who may be tuitioned to MSAD #33 through parent/legal guardian request, excluding students from T17 R4 – Sinclair Township.

1. MSAD #33 shall accept non-resident tuition students by application only. Application shall be made to the Superintendent of Schools. Students who are currently subject to school discipline or the juvenile justice system may not be considered for admittance.
2. An application from the student and his/her sending school unit shall be in writing to the Superintendent of Schools. The application must include for at least the prior two years, the student's grades, attendance record, conduct report, and a recommendation from the student's principal or sending district superintendent. The recommendation should include a statement as to whether the student has made an overall contribution to his/her school's educational environment during the previous school year. All requirements for enrollment in MSAD #33 schools that apply to resident students also apply to non-resident students.
3. The Superintendent of Schools will make a decision whether or not to accept a non-resident tuition student based upon the student's application and availability of space within an existing program or class that the student would be attending. The Superintendent will give consideration to the overall number of students in the program or class, any applicable state or local mandates, demands on teacher time from the students currently enrolled, and a reasonable estimate of new resident students who may join the program/class during the year.

If space is available, the Superintendent of Schools will then determine whether the student's grades, attendance, behavior and recommendation demonstrate that the student is committed to success in his/her educational program and to being a good school citizen who is respectful to the school, fellow students and school staff.

4. Appeal of a denial of admission by the Superintendent of Schools may be made in writing by the student or the student's parent/guardian to the MSAD #33 Board of Directors. The School Board's decision shall be final.
5. Once admitted, non-resident tuition students may continue enrollment in MSAD #33 through graduation without reapplication, unless removal is warranted. All non-resident tuition students shall be reviewed by the Superintendent of Schools annually for continued enrollment.

6. Tuition non-resident students must meet the same academic, extra-curricular and behavioral standards as resident students. During the school year, students are subject to the same disciplinary procedures as residents, including suspension and expulsion from school.
7. During the course of a school year, the Superintendent may revoke the admission of a non-resident tuition student if the Superintendent determines that the student cannot obtain an appropriate education in an existing program or class at the school. In the case of students with disabilities, the Superintendent's decision shall be made in coordination with the student's Individualized Education Program (IEP) Team and consistent with all applicable laws.
8. MSAD #33 shall charge an annual tuition at the maximum rate permitted by state law, except for children of employees, and add special education expenses where appropriate.
9. MSAD #33 will not furnish transportation for non-resident tuition students except where the student can otherwise access normal bus trips offered by the school.

Legal Reference: 20-A M.R.S.A. § 5204, 5801 et seq.; 6001-B

History: Adopted: Meeting #916 June 20, 2012