Code: IHAI-E2

St. John Valley Technology Center
431 US Route 1, P.O. Box 509
Frenchville, ME 04745
Telephone # (207)543-6606 Fax # (207)543-6115
e-mail: sjvtc@msad33.net

CULINARY ARTS FUNCTION AGREEMENT

All work performed on instructional projects is conducted by the students as an applied learning experience. All instructional projects shall meet the educational requirements of the approved program curriculum.

SJVTC RESERVES THE RIGHT TO ACCEPT OR REJECT ANY PROJECT REQUEST.

ORGANIZATION:_____ MAILING ADDRESS:_____

CONTACT PERSON:_____ TELEPHONE:_____

DATE OF REQUEST:* ____/____/____ DATE OF FUNCTION: ____/____/____ TIME OF FUNCTION_____

NUMBER OF PEOPLE:_____ FUNCTION COST NOT TO EXCEED:$_____
(Must be Confirmed 5 days before function)

Function – Circle Appropriate

Breakfast, Lunch, Dinner, Reception, Coffee, Tea, Other

Food Requested		Cost
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
	TOTAL	**$_____**

Total Cost of food & materials $_____

AGREEMENT: I, the undersigned, hereby agree to indemnify and hold harmless the MSAD #33 Board of Directors and any agents, officers, or employees thereof, against any courses of action, claims of damages, theft, or injuries arising out of, or in any way connected with the learning experience involved. I accept full responsibility for the costs which will be incurred in the preparation and delivery of the above described instructional project. I also realize that every effort will be made to complete the project in a timely manner; however, due to certain circumstances the project may not be completed in the established time frame. As an educational project, there is NO implied Guarantee or Warranty on instructional projects.

Payment in full is required before the instructional project is released.

SIGNATURE:_____ DATE:_____

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For Office Use Only

Competency duties and tasks met by completing project_____

Estimated Cost $_____ Project Start Date___/___/___ Project Completion Date___/___/___

Instructor Approval_____ Director Approval (over $50.00)_____

MSAD #33 Superintendent of Schools Approval (over $150.00) _____

Rev. February 6, 2006