

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #33

**Payment for Food Services**

It shall be the policy of MSAD #33 that when school lunch is desired, payment is expected on that day or in advance by/for pupils not eligible for free meals. Should there be any difficulty in obtaining such payment, the matter is to be resolved by the Food Services Director/designee by contacting the parent/guardian (or student, if emancipated). No student is to be denied food as a disciplinary measure.

Recognizing that some families who are eligible for full or reduced priced meals do not send payment for meals or make other provisions for meeting the nutritional needs of their children, meals may be provided to children of such families in accordance with the following guideline:

- The school lunch accountability person contacts family in writing to pay (reduced price or full price) for meals already served to student. A family may not charge for meals beyond a \$40.00 credit limit per student.

Families whose yearly income does not fall within the eligibility guidelines for free meals may be approved for free or reduced-priced meals if the following steps are taken to establish the need of the children:

- The school lunch accountability person contacts family in writing to pay (reduced price or full price) for meals already served to student. A family may not charge for meals beyond a \$40.00 credit limit per student.
- The Food Services Director/designee contacts family in writing to provide a “bag lunch” for student to have at lunch time.
- The school Principal, recognizing that the parent is not providing payment for meals served nor a bag lunch for child, contacts the Food Services Director. Together the Principal and Food Services Director will document the need for the child to receive free meals at local expense.
- Families that do not submit a Free & Reduced Price School Meal Application and for whom the Superintendent of Schools has information that the family does not meet income guidelines may be determined to be free or reduced.

Legal Reference: 20-A MRSA § 6601 et seq.

History: Adopted: Meeting #916 June 20, 2012